

# **DRIFTWOOD SWIM AND RACQUET** **ARCHITECTURAL CHANGE REQUEST**

Date Submitted: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Resident Name (if different) \_\_\_\_\_

Property Address: \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

For the purpose of: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Starting Date: \_\_\_\_\_

Neighbor Advisement (adjacent):

\_\_\_\_\_  
Signature Address Phone Number

\_\_\_\_\_  
Signature Address Phone Number

\* The Architectural Committee and/or Board Members may contact neighbors to determine their objections (if any) and their appropriateness to the application. Neighbor objections do not in themselves cause denial of the application.

## **THE FOLLOWING INFORMATION MUST BE INCLUDED WHEN SUBMITTING YOUR REQUEST:**

1. This completed request form
2. Nature and location of the improvement
3. Include plans and specifications showing the kind, shape, height, color, materials to be used.
4. Provide brochure/product information if the modification does not meet previously approved standards established by ARC or the Board of Directors.

Please return this form and any/all supporting documents to

Driftwood Swim & Racquet  
c/o AAMS, Inc  
475 W Channel Islands Blvd #211  
Port Hueneme, CA 93041  
Email: [aams.inc@verizon.net](mailto:aams.inc@verizon.net)  
Fax: 805-984-5342

**Incomplete application and/or missing supporting documents will result in automatic denial**

Architectural Approval Request

This approval (if applicable) shall be limited to the items specifically set forth herein and is hereby granted upon the following terms and conditions. The violations thereof or non-compliance therewith will be grounds for the rescinding and revocation of the approval hereby granted.

- 1. No work on this request is to commence until written approval of the Architectural Review Committee has been received.
2. Any planting shall not interfere with designed operation of sprinkler heads or hinder landscape maintenance.
3. Any installations, interior or exterior, must not alter existing construction design or the function thereof.
4. Any work done in an owner's home, or on the common property, shall be subject to all existing State, County, City, and Association laws, ordinances and rules, including obtaining necessary building permits.
5. All work will be subject to inspection by the Association. The owner, together with the contractor, will be held responsible for any deviation of the above and will be required to make any necessary corrections at the owner's expense.
6. By the execution and acceptance of the Permit, and the terms and conditions hereof, the owner acknowledges that he has been advised that the above installation, when complete, forming a part of the common elements, will not be the subject of any insurance coverage of loss prevention or indemnification coverage of the Association.
7. Owner hereby acknowledges that the responsibility to repair and maintain the above installation is the responsibility of the present and future owner. If the unit is sold it is the present owner's responsibility to provide a copy of this Agreement to the buyer. The buyer must provide the Association with a signed copy of said Agreement prior to the close of escrow.
8. Owner, by the execution and acceptance of this application, has remised, released, and forever discharged, and by these presents does remise, releases, and forever discharge the said Association of and from all obligations, controversies, suits, actions, causes of actions, trespasses, variances, damages, claims, or demands, in law or in equity, which against the said Association the resident ever had, now has, or hereafter can, shall or may have, for, upon, or by reason of any damage to the above installation occurring in any manner whatsoever.

If the board approves this Request, I accept upon the terms and conditions as set forth on the approval

Owner's signature \_\_\_\_\_ Date: \_\_\_\_\_

Architectural Committee/Board Recommendation

Property Address: \_\_\_\_\_

ARC change requested: \_\_\_\_\_

--APPROVED AS STATED --NOT APPROVED --APPROVED WITH THE FOLLOWING MODIFICATIONS:

BY: \_\_\_\_\_
ARC/Board Member Printed Name Signature

BY: \_\_\_\_\_
ARC/Board Member Printed Name Signature

DATE: \_\_\_\_\_